# F.No.1/2(2)/2020-NCW(A)-Counsellor (Psychology) National Commission for Women Plot No.21, Jasola Institutional Area, New Delhi – 110 025 (Establishment Section)

30 April, 2021

#### **Vacancy Notice**

National Commission for Women proposes to engage two numbers Counsellors (Psychology) on contract basis initially for a period of one year which may be extended or curtailed depending upon performance of the individual, to examine, monitor, evaluate, advise and report on status and condition of complaints received in the Commission and any other work assigned by the authorities from time to time. The applications from the eligible candidates in the prescribed format may please be forwarded to the Deputy Secretary, National Commission for Women, Plot No.21, Jasola Institutional Area, New Delhi – 110025. The applications may also be forwarded by email to <a href="mailto:isncw-wcd@nic.in">isncw-wcd@nic.in</a>. The last date for submission of applications will be 20<sup>th</sup> May, 2021.

2. Application form and other Eligibility Criteria & remuneration for engagement of Counsellor (Psychology) is as under:

SI.	Position	Eligibility Criteria	
No.			
1.	Counsellor	Education: M.A. (Psychology)	
	(Psychology)	Experience: Three years in handling preferably women related issues.	
2.	Remuneration	Rs.40,000/- (Rupees forty thousand only) per month	

#### **Objective:**

The Primary responsibility of the Counsellor (Psychology) is to examine, monitor, evaluate, advise and report on status and condition of complaints received in the Commission, and any other work assigned by the authorities from time to time.

### Terms of Reference for Counsellor (Psychology)

I. Monitoring/Initiating/Follow up action with the complainant, concerned authorities in the Commission and also outside authorities as per directions of the Commission, in respect of complaints and other administrative matters.

- II. Participate in the hearings as and when required.
- III. Any other work assigned by the authorities from time to time

## **Tours**

The Counsellor (Psychology) may undertake tours after obtaining approval of the Competent Authority, as per the entitlement to the pay level and requirement of the Commission.

> Sd/-(A Asholi Chalai) Joint Secretary to Govt. of India

# **Proforma**

1. Name	:			
2. Posta	I Address with Telephone I	Nos. :		
3. Date o	of Birth :			
4. Educa	ational Qualifications :			
5. Profes	ssional Qualification, if any	:		
6. Worki	ng knowledge in Computer	r:		
7. Details of past services with Scale of Pay :				
(Star	From			
		To		
i.	Name of the post and em	ployer		
ii.	Nature of appointment			
iii.	Scale of pay			
iv.	Nature of duties performe	d (in brief)		
8. Remarks (if any)				
Place				
Date				

(Signature of the candidates)