

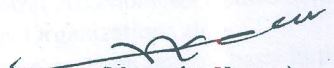
No. 1/2(2)/2015-NCW(A)
National Commission for Women
4 Deen Dayal Upadhyaya Marg
New Delhi – 110 002.

**Sub : Filling up of vacant posts in the National Commission for Women
by deputation on 'Foreign service terms'.**

Application are invited to fill up the following posts by deputation on 'foreign service terms'. Period of deputation including the period of deputation immediately preceding the appointment in the same or any other organization/department of Central Government should ordinarily not exceed 3 years. The maximum age limit is 56 years as on the closing date of receipt of application. Application as per the performa may be sent to **Deputy Secretary National Commission for Women (NCW), 4 Deen Dayal Upadhyaya Marg, New Delhi 110 002.** Last date for receiving application is 05.05.2015.

Sl No.	Name of the post	No of post	Eligibility conditions
1	Section Officer (Rs.9300-34800+ 4800 GP (PB-2)	01 (One)	Officers under the Central or State Governments or Union Territories/Central Autonomous Bodies/Semi-Government/ Statutory Organizations etc:- (a) (i) holding analogous posts on regular basis in the parent Cadre or Department; or (ii) With six years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.9,300-34,800+4200 GP or equivalent in the parent cadre or department . (b) (i) Possessing bachelor's degree from recognized University or Institute or equivalent; and (ii) two years experience in administrative matters.
2	Private Secretary Rs.9300-34800+ 4800/- (PB-2) GP	04 (Four)	Essential :- Officers under the Central or State Government or Union Territories :- (a) (i) holding analogous posts on regular basis in the parent Cadre/Department ; or (ii) five years' regular service as Stenographer Grade 'C' in the old scale of pay of Rs.5500-175-9000 (pre-revised) Revised pay-scale of Rs.9,300-34800+ 4200 GP.
3	Assistant Law Officer Rs.9300-34800+GP Rs.4800/- (PB-2)	01 (One)	Officers under the Central or State Governments or Union Territories/Central Autonomous Bodies/Semi-Government/ Statutory Organizations etc:- (a) (i) holding analogous posts on regular basis in the parent Cadre or Department; or (ii) With three years' service in the scale of pay of Rs.9,300-34,800+4600 GP or (iii) With six years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.9,300-34,800 + 4200/- GP or equivalent in the parent cadre or department . (b) (i) Possessing Law degree from recognized University ; and (ii) three years experience in handling service and other legal matters including those in the Courts or Tribunal.
4	Research Assistant Rs.9,300-34,800+GP Rs.4600/- (PB-2)	02 (Two)	Officers under the Central or State Governments or Union Territories/Central Autonomous Bodies/Semi-Government/ Statutory Organizations etc:- (i) holding analogous posts on regular basis in the parent Cadre or Department; or (ii) With five years' service in the grade rendered after appointment thereto on a regular basis in the

			<p>scale of pay of Rs.9300-34800 with Grade Pay Rs.4200/- or equivalent or</p> <p>(iii) With eight years regular service in posts in the scale of pay of Rs.5,200-20,200 with Rs.2800 GP or equivalent in the parent cadre or department</p> <p>(b) (i) Possessing master degree in sociology/MSW of a recognized university or equivalent.</p> <p>(ii) Having three years experience of Research on Women issues.</p> <p>(iii) Having sound knowledge of computer.</p>
5	Assistant Rs. 9300-34800 + Rs.4200/-(GP) (PB-2)	02 (Two)	<p>Officers under the Central or State Governments or Union Territories/Central Autonomous Bodies/Semi-Government/ Statutory Organizations etc:-</p> <p>(a) (i) holding analogous posts on regular basis in the parent Cadre or Department; or</p> <p>(ii) With six years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.5,200-20,200+2800 GP or equivalent in the parent cadre or department .or</p> <p>With ten years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.5,200-20,200+2400 GP or equivalent in the parent cadre or department</p> <p>(b) (i) Possessing bachelor's degree from recognized University or Institute or equivalent; and</p> <p>(ii) five years experience in administrative matters.</p>
6	Hindi Typist Rs.5200-20200+Rs.1900 (GP)	01 (One)	<p>Essential: Holding analogous post on regular basis OR</p> <p>Group 'D' employees of the Central Secretariat having atleast 6years regular service in the scale of Rs 4440-7440-1650 (GP) (old scale of pay of Rs. 2650-65-3300--70-4000)</p> <p>OR</p> <p>Atleast 3 years of service in the Rs5200-20200+1800 GP (old scale of pay of Rs 2750--70-2800-75-4400) and possessing educational qualification as follows:</p> <p>(i) matriculation or equivalent (ii) possess a Hindi Typing speed of 30/25 words per minute</p>


 (Narendra Kumar)
 Deputy Secretary

PROFORMA

1.	Name	
2	Postal Address with Telephone No.	
	Office	
	Residential	
3	Date of Birth	
4	Date of retirement under Central Government/State Government Rules	
5	Educational Qualifications	
6	Present post held, date from which held and the scale of pay	
7	Details of past service	From To
	(a) Name of post and employer (b) Nature of appointment (c) Scale of pay (d) Nature of duties performed (in brief)	
8	Whether belongs to SC/ST/OBC	
9	Remarks (if any)	

(signature)